

ADMINISTRATIVE

Approved For Release 2002/06/05 : CIA-RDP80-00498A000200080040-7

DD/A Registry  
76-5815

INTERNAL USE ONLY

76-3428

19 NOV 1976

OGC 76-6634  
11-23-76

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald  
Director of Logistics

SUBJECT : Request for Approval of Assistance to Another  
Government Component

REFERENCE : HR

STATINTL

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding a briefing on microfiche titling techniques on the Documate II microfilm camera to be given to Defense Intelligence Agency micrographics personnel on 29 November 1976 by the Office of Logistics, Printing & Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

STATINTL

*13/*   
James H. McDonald

Att

CONCUR:

(signed)  
John H. Waller

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John H. Waller  
Inspector General

23 NOV 1976

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Date

STATINTL

(OGC)

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Anthony A. Lapham  
General Counsel

6 DEC 1976

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Date

Chrono. Subject

ADMINISTRATIVE

Approved For Release 2002/06/05 : CIA-RDP80-00498A000200080040-7

INTERNAL USE ONLY

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**ADMINISTRATIVE**

Approved For Release 2001/05/05 : CIA-RDP79-00498A000200080040-7

**INTERNAL USE ONLY**

**SUBJECT: Request for Approval of Assistance to Another  
Government Component**

ADDED.



7 DEC 1976

Date

*J.F. Blake*  
Deputy Director  
for  
Administration

**Distribution:**

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att

STATINTL

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OL Assistance  
Request No. OL-002-77

AGENCY ASSISTANCE TO OTHER  
GOVERNMENT COMPONENTS

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

Brief DIA micrographics personnel on microfiche titling techniques on the Documate II microfilm camera on 29 November 1976.

LOCATION OF ASSISTANCE:

Printing & Photography Building

ORGANIZATION INVOLVED:

Defense Intelligence Agency

BASIS OR REASON FOR ACTIVITY:

DIA is purchasing a Documate II camera to film some of the same types of material CIA is filming. They would like to make their titles compatible to CIA's. In order to do this they would like to discuss our titling methods.

FINANCIAL COSTS:

None

MANPOWER REQUIREMENTS:

1 - 1 1/2 Man-hours

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

STATINTL

Name:

Organization: OL/P&PD

Telephone Extension: Black

STATINTL

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